

Commonwealth of Puerto Rico
GENERAL COURT OF JUSTICE
Court of First Instance

Superior Municipal Court of _____

Case No. _____

Re: _____

INFORMATIVE MOTION AND PETITION FOR ORDER

To the Honorable Court:

Comes Now _____,
(first and last names)
who is the party who filed the action the opposing party other (specify): _____
_____, pro se, and respectfully state, allege, and pray:

I. ACCESS TO RECORD

I request access to the record of the case for the following reasons:

II. INFORMATIVE *(Select the change you wish to inform the Court and include the new information in the space provided).*

1. I inform the Court of the following:

	mailing	physical
<input type="checkbox"/> change of address (my own)	_____ _____ _____	_____ _____ _____
<input type="checkbox"/> change of address for the other party	_____ _____ _____	_____ _____ _____
<input type="checkbox"/> change of workplace address	_____ _____ _____	_____ _____ _____
<input type="checkbox"/> change of workplace address for the other party	_____ _____ _____	_____ _____ _____

	my own	other party
<input type="checkbox"/> change of email address	_____ _____	_____ _____
<input type="checkbox"/> change of employment	_____ _____	_____ _____

(provide the name of the new employer)

_____'s whereabouts are unknown.
(provide the person's name)

Case No. _____

By signing this motion, I certify that the information provided in herein and in the attachments thereto, if any, is true and correct to the best of my personal knowledge and belief, to which I attest.

This _____ day of _____ month _____ year .

Name of Movant or Representative

Signature of Movant or Representative

Mailing Address of Movant or Representative:

Mailing Address of Opposing Party or Representative:

Physical Address (if different):

Physical Address (if different):

Phone Number:

(_____) _____ - _____

Phone Number:

(_____) _____ - _____

Email: _____

Email: _____

I received orientation through *Pro Se*.