

Commonwealth of Puerto Rico
GENERAL COURT OF JUSTICE
Court of First Instance

Superior Municipal Court of _____

Petitioner
(Person seeking review)

v.

Department of Transportation and
Public Works (DTOP)

Municipality of _____

Case No. _____

Re: Petition to Review Administrative Fine
under:

Law No. 22 of 2000, as amended,
known as the Puerto Rico Vehicle
and Traffic Act

Law No. 107 of 2020, as amended,
known as the Municipal Code of
Puerto Rico

PETITION FOR REVIEW OF ADMINISTRATIVE TRAFFIC FINE

INSTRUCTIONS:

- Fill out all sections of this form if the information is available. Some of the information required under sections 2, 3, 4, and 5 is provided in the ticket. If the information is not clear, only fill out those parts that are legible.
- You must fill out a Petition for Review (OAT 960) for each traffic ticket and include a copy.
- The Petition for Review will be heard by the competent court, which is to say the appropriate court or Judicial Center according to the place where the ticket under review was issued.
- You must serve a copy of the petition filed on the DTOP or the Municipality that issued the ticket. We suggest that you keep a copy of the Petition for Review filed.
- Each administrative fine you wish to review will cancel \$6.00 in internal revenue stamps. You must pay such fees through the SUMAC platform. If SUMAC were not available, you may buy digital internal revenue stamps through Colecturía Digital.

Comes Now the petitioner, *pro se* by and through the undersigned counsel, and respectfully, states, alleges, and prays:

1. Petitioner is the owner, driver, dealership, or passenger
(Check the option that best describes your situation)

affected by the notice of administrative fine, number _____.

a. Petitioner's sex is: male female intersex
 Identifies as: _____
 I don't know I rather not answer

b. Which of the following terms describes the petitioner? (check all that apply):
 Black or of African Descent White Indigenous Peoples Asian
 Identify as: _____ I don't know
 I rather not answer

c. With which of the following does the petitioner identify? (check all that apply):
 Puerto Rican American (USA) Dominican Colombian
 Mexican Cuban Asian European
 Identify as: _____ I don't know
 I rather not answer

Case No. _____

d. Your mailing address is: _____

e. Your email address is: _____

f. Your mobile phone number is: (_____) _____ - _____

Indicate whether you wish to receive court notices via text messages to the mobile phone number provided: Yes No (data or text charges may apply through your wireless service provider)

g. Indicate whether you can appear for the hearings in this case remotely through videoconference: Yes No

2. The driver's license to which the administrative fine is registered is: Type: _____, Number: _____ Expiration Date: _____
(This information is on your driver's license)

3. The information for the vehicle to which the administrative fine is registered is as follows:

Make: _____ Model: _____ Color: _____
License Plate: _____ Year: _____

4. The administrative fine was issued in _____ on _____ / _____ / _____
(Municipality) (day) (month)
_____ by:
(year)

Officer's Name: _____ Badge No. _____
Unit or Station: _____

5. The administrative fine was issued for an alleged violation of Section _____ of Law No. 22 of 2000, as amended, known as the Puerto Rico Vehicle and Traffic Act.

6. The administrative fine was issued for an alleged violation of Section _____, Ordinance No. _____, series _____ of the Municipality of _____.

7. The grounds supporting this petition to review the fine issued for a traffic violation are the following:

For the foregoing reasons, I request that this Court, after undertaking the appropriate actions, grant this petition for review and order the Secretary of the Department of Transportation and Public Works or the Municipality of _____ to cancel the lien or record created by the administrative fine which this Court has decreed invalid.

Case No. _____

CERTIFICATION

By filing this application, I certify that my name and circumstances are as stated above and that the information provided herein is true and correct to the best of my knowledge and belief, and I attest that the forgoing is true and correct. I hereby certify that on this day, I have sent a copy of this Petition for Review to the Secretary of Transportation and Public Works or to the pertinent Municipality. I further state that I will appear in court to testify under oath on such facts at the hearing.

This _____ day of _____ .

*Name of Petitioner or of
Counsel for Petitioner*

*Signature of Petitioner or
Counsel for Petitioner*

*Supreme Court Number (RUA)
(when filed by counsel for petitioner)*

The Judicial Branch of Puerto Rico offers reasonable accommodation so that persons with disabilities may have the same opportunity to participate in court proceedings or in its programs, services, and activities. If you or the person seeking relief needs an interpreter or reasonable accommodation, you may fill out the *Application for Interpreter Services, Reasonable Accommodation and Video Recording* (OAT 1948), available at the Offices of the Clerk of the Court, *Pro Se* Centers, and on the following E-Court webpage: <https://poderjudicial.pr/Documentos/formularios/OAT-1948-English-Version.pdf>.